

Great Plains Housing Cooperative | gphc.biz

Dickey Sargent Housing Authority | Foster County Housing Authority
Stutsman County Housing Authority | Wells Sheridan Housing Authority



Dickey Sargent Housing Authority

Agenda

Wednesday, October 18, 2017

4:00 PM

Conference call 1-855-212-0212

Meeting ID: 394-436-901

DSHA Board items

1. Meeting called to order
2. Approval of previous minutes
3. Approval of financials
4. Approval of board resolution setting payment standards (vote)
5. Approval of Civil Rights Certification (vote)
6. Update on federal budget
7. Other updates
8. Meeting dates and times
9. All other new business
10. Adjourn

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	A	B	C	D	E	F	G	H	I	J	K	L	M	N	O	P
89																
90	Line item explanations															
91	Housing authorities use accrual accounting measures and must follow GAAP Generab Acceptable Account Procedures and Federal Regulations and Requirements															
92	4 - Counts	HAP - Normal vouchers with housing assistance														
93	5 - Counts	TPV - Tenant protected vouchers, these are special vouchers from projects that transition to vouchers														
94	6 - Counts	PORT OUT - Vouchers that started here and went elsewhere that we pay per Federal requirement														
95	7 - Counts	PORT IN - Vouchers that started at another housing authority and they are paying to reside in our jurisdiction														
96	8 - Counts	TOTAL - The total number of vouchers being utilized in our jurisdiction														
97	10 - Expenses	HAP - The housing assistance paid to our local clients														
98	11 - Expenses	TPV - Housing assistance paid for tenant protected clients														
99	12 - Expenses	PORT OUT - housing assistance paid for clients living outside of our jurisdiction														
100	13 - Expenses	PORT IN - housing assistance paid by another housing authority to live in our area														
101	14 - Expenses	TOTAL - The total amount of housing assistance paid to clients under our umbrella														
102	16 - Revenue	ADMIN - The administrative fee paid to the housing authority by HUD, determined by the number of vouchers used and a Federal formula														
103	17 - Revenue	PORT IN ADMIN - Administrative fee paid by another housing authority to conduct the reviews on their client that lives here														
104	18 - Revenue	PORT IN HAP - Housing assistance paid by another housing authority for their client that lives here														
105	19 - Revenue	HAP - Housing assistance revenue paid by HUD to the housing authority to provide assistance in our area														
106	20 - Revenue	OTHER - Other revenue generated that is not HUD driven														
107	21 - Revenue	FRAUD - Collections from clients that owe housing assistance back to the housing authority														
108	22 - Revenue	TOTAL - The total revenue collected for the given month														
109	24 - Misc	PORT ADMIN - The administrative fee we pay for another housing authority to conduct reviews on our client that lives in their area														
110	25 - Misc	ADMIN EX - The total administrative expenses for that month														
111	26 - Misc	SCHA - The administrative fee paid to Stutsman County Housing Authority for administering the program and all HUD reviews														
112	27 - Misc	UNA - Unrestricted Net Asset - This is the office reserves and can be used for any general office expenses, it should not be used for housing assistance														
113	28 - Misc	NRA - Net Restricted Asset - Housing assistance reserve we hold. HUD does not want the housing authority to have any NRA														
114	29 - Misc	CASH - The amount of cash the housing authoritiy has in the checking account at the end of the month														
115	32 - A/R Clients	Shows any collections for the various account receivables, which are clients who owe the housing authority money														

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RESOLUTION #2018-1

RESOLUTION ESTABLISHING THE PAYMENT STANDARDS FOR THE TENANT BASED RENTAL ASSISTANCE PROGRAM OF THE FOSTER COUNTY HOUSING AUTHORITY.

WHEREAS, the Quality Housing and Work Responsibility Act of 1998 requires the Housing Authority to adopt a schedule that establishes Payments Standards between 90 and 110% of the Fair Market Rent (FMR) for each area in the HA's jurisdiction;

WHEREAS, the Quality Housing and Work Responsibility Act of 1998 requires the Housing Authority, for each FMR area, to establish payments standards between 90 and 110% of the Fair Market Rent for each "unit size", as determined by the number of bedrooms and the payment standards shall be used to calculate the monthly housing assistance payment for a family;

WHEREAS, the Housing Authority has studied the housing rental market in its jurisdiction;

WHEREAS, the Housing Authority is adjusting utilities based upon research from providers;

WHEREAS, the Federal funding formula for the Voucher program has been changed and costs need to be contained;

WHEREAS, HUD published in the Federal Register the Schedule of Proposed Fair Market Rent for Dickey and Sargent Counties in September 2017;

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THEREFORE BE IT RESOLVED THAT the following payment schedule be adopted effective 1/1/18 for annual reviews completed beginning 1/1/18:

Dickey County:

- 0) Zero bedroom payment standard shall be set at 100% of the FMR limit | \$587.
- 1) One bedroom payment standard shall be set at 100% of the FMR limit | \$600.
- 2) Two bedroom payment standard shall be set at 104% of the FMR limit | \$725.
- 3) Three bedroom payment standard shall be set at 101% of the FMR limit | \$950.
- 4) Four bedroom payment standard shall be set at 90% of the FMR limit | \$1100.

Sargent County:

- 0) Zero bedroom payment standard shall be set at 100% of the FMR limit | \$552.
- 1) One bedroom payment standard shall be set at 104% of the FMR limit | \$575.
- 2) Two bedroom payment standard shall be set at 108% of the FMR limit | \$750.
- 3) Three bedroom payment standard shall be set at 99% of the FMR limit | \$1000.
- 4) Four bedroom payment standard shall be set at 106% of the FMR limit | \$1100.

Passed and approved this 18th day of October, 2017.

Chairman

Date

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RESOLUTION #2018-4

RESOLUTION CONFIRMING THE CIVIL RIGHTS CERTIFICATION.

WHEREAS, HUD requires annual documentation of civil rights certification;

WHEREAS, the PHA certifies that it will carry out the public housing program of the agency in conformity with title VI of the Civil Rights Act of 1964, the Fair Housing Act, section 504 of the Rehabilitation Act of 1973, and title II of the Americans with Disabilities Act of 1990, and will affirmatively further fair housing;

THEREFORE BE IT RESOLVED THAT board confirms the PHA is carrying out the civil rights laws and is documenting the information for HUD.

Passed and approved this 18th day of October, 2017.

Chairman

Date

Civil Rights Certification

Annual Certification and Board Resolution

Acting on behalf of the Board of Commissioners of the Public Housing Agency (PHA) listed below, as its Chairman or other authorized PHA official, I approve the submission of the 5-Year PHA Plan for the PHA of which this document is a part, and make the following certification and agreements with the Department of Housing and Urban Development (HUD) in connection with the submission of the public housing program of the agency and implementation thereof:

The PHA certifies that it will carry out the public housing program of the agency in conformity with title VI of the Civil Rights Act of 1964, the Fair Housing Act, section 504 of the Rehabilitation Act of 1973, and title II of the Americans with Disabilities Act of 1990, and will affirmatively further fair housing by examining their programs or proposed programs, identifying any impediments to fair housing choice within those program, addressing those impediments in a reasonable fashion in view of the resources available and working with local jurisdictions to implement any of the jurisdiction's initiatives to affirmatively further fair housing that require the PHA's involvement and by maintaining records reflecting these analyses and actions.

Dickey Sargent Housing Authority

ND052

PHA Name

PHA Number/HA Code

I hereby certify that all the information stated herein, as well as any information provided in the accompaniment herewith, is true and accurate. **Warning:** HUD will prosecute false claims and statements. Conviction may result in criminal and/or civil penalties. (18 U.S.C. 1001, 1010, 1012; 31 U.S.C. 3729, 3802)

Karen Anderson

Board Chairperson

Name of Authorized Official

Title

Signature

Date